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## West 40 Truancy Support Services

Please note: As truancy is an unfunded mandate and direct services are best delivered by the local school authorities, in FY14 West40 ISC2 – Region6 will provide advisory/technical support services to local school districts. Advisory/technical support services are listed below and on the West 40 website at [www.west40.org](http://www.west40.org) under “Truancy Services”. Local school officials may download truancy referral information, truancy notices and truancy warning stage letters to parents/care-givers. Filing these actions, combined with integrated community law-enforcement services via local school attendance ordinances, is the most effective approach to addressing local truancy concerns/issues.

### WEST 40 ISC2 – REGION 6 TRUANCY SUPPORT SERVICES

Notification to Local School Districts of Support Services – The notice & the West40 website [www.west40.org](http://www.west40.org)

- Annual Notice Superintendents via IASA Fall Meeting
- Website posting of Procedures and Referral Forms [www.west40.org](http://www.west40.org)

**Stage 1: Local District Referral Notice of Interventions - Referral Notice** [Notice posted at [www.west40.org](http://www.west40.org) ]

- Resource Guide – posted on Website
- 1<sup>st</sup> Local District Notice & Referral Notice sent to Parents by Local School District
- **Copy sent via email to WEST 40 ISC2 – Region 6** → [rerdman@west40.org](mailto:rerdman@west40.org)

**Stage 2: Warning Letter** [Warning Letter posted at [www.west40.org](http://www.west40.org) ]

- Home Visit by Local Attendance Officer (if staffed)

**Stage 3: Notice of Local Truancy Conference / Hearing** [Hearing Notice posted at [www.west40.org](http://www.west40.org) ]

- Parent Notice of Scheduled Hearing at attending school – with Attendance Office (if staffed)

**Stage 4: Notice of Intent to file a Court Referral**

- Notice of Intent to File sent to parent/care-giver by School. [Notice posted at [www.west40.org](http://www.west40.org) ]
- Copy sent to Cook County Court Officials

**Stage 5: Notice of Court Filing**

- Parent Notice of Filing
- **Copy sent via email to West 40 ISC2 – Region6** [ [rerdman@west40.org](mailto:rerdman@west40.org) ]
- Local School District Filing of Truancy Proceedings with Cook County Court - Maybrook