

FOIA Request Form

West 40 ISC #2

4413 Roosevelt Road
Hillside, IL 60162
Phone: 708-449-4284

Requestor's Name: _____

Address: _____

Telephone Number: _____

E-mail: _____

Organization: _____

I would like to receive the response via (Please check): E-mail: _____ Hardcopy: _____

Date Received (Office Use Only): _____

Record's Requested (Please be specific):

This request is being made for a commercial purpose. Section 2(c-10) of FOIA defines "commercial purpose" as the use of any part of a public record or records, or information derived from public records, in any form for sale, resale, or solicitation or advertisement for sales or services. For purposes of this definition, requests made by news media and non-profit, scientific, or academic organizations shall not be considered to be made for a "commercial purpose" when the principal purpose of the request is (i) to access and disseminate information concerning news and current or passing events, (ii) for articles of opinion or features of interest to the public, or (iii) for the purpose of academic, scientific, or public research or education.

I will allow an extra 5 days (10 total) for West 40 to prepare the information I have requested.

Signature: _____